

GLOW Workforce Development Board

11/16/21 Approved Meeting Minutes

Members Present: Norb Fuest, Appletree HR and Safety Consultant; Dave Rumsey, GC DSS
Darren Burdick, NYS DOL; John McGowan, GCC BEST Center; Tom Thomas, Union Representative; Rae Frank, Independent Living; Patti Fales, BMP America, Inc.
Zoom: Heather Heiniman, Barilla; Steve Hull, Morton Salt; Kathryn Ribbeck, OATKA Milk; Janet Olivieri, Lapp Insulator; Lori Bush, Finger Lakes Cookie Company; Mary Ellyn Merle, Genesee Construction

Excused: John Cima, Tom Bloomer, Jim Pierce, Bethanne Guest-Bergum

Non-Members Zoom: Kelly Kiebala, Orleans County Job Development; Beth Caton and Rose Shader; Wyoming County Community Action; Ryan Snyder, LC Office of Workforce Development; Heidi Mix, GV BOCES

Non-Members Present: Teresa Van Son, GC Job Development

CEOs/Representative via Zoom: Greg Torrey, Genesee County Legislature; Ken DeRoller, Orleans Count Legislature

CEOs Excused:

Staff Present: Jay Lazarony, Michele Nichols; Kristine Langless (zoom)

Welcome and Introductions

Norb called the meeting to order at 4:31 p.m. There was a quorum at the meeting.

Draft GLOW WDB Meeting Minutes of 9/21/21

Dave Rumsey made the motion to approve the 9/21/21 Draft GLOW WDB Meeting minutes; Rae Frank seconded the motion; all members present were in favor, and the motion is approved. The 9/21/21 GLOW WDB Meeting minutes are approved.

Finance Committee Recommendations

Transfer Request

This was sent to members prior to the meeting. Jay reported that the transfer request is to move \$50,000 of DLW funds to Adult funds. Jay will submit to FOTA for approval on Friday. He doesn't expect any concerns.

VOTE> All members present at the meeting were in favor of approving the transfer request to move \$50,000 of DLW funds to Adult funds and it is approved.

Request For Quotes

This was sent to members prior to the meeting. Jay explained that after two procurements of request for proposal for GLOW Fiscal Monitoring that resulted in no responses. Jay worked with FOTA to add on Professional Services Contract that doesn't need procurement. We would need Livingston County as Grant Recipient approval and request quotes to do the GLOW fiscal monitoring. **VOTE**> All members present at the meeting were in favor of approving the Request for Quotes a presented and it is approved.

New GLOW WDB Emerging Worker Committee Member

The GLOW Emerging Worker Committee is recommending Rebekah Thomas, Transition Vocational Rehabilitation Counselor of NYS Office of Children and Family Services Commission for the Blind, as a new member of the committee and replacing Jane Sullivan. **VOTE**> All members present at the meeting were in favor of approving Rebekah Thomas replacing Jane Sullivan on the GLOW Emerging Worker Committee.

Amended GLOW WDB Budget

The amended GLOW WDB Budget was sent to members prior to the meeting. The amended budget is due to receiving an additional 14 cents to the WIOA allocation received in November and accruals that were not submitted. **VOTE**> Rae Frank made the motion to approved the GLOW WDB Budget as presented; Tom Thomas seconded the motion; all members present were in favor, and the motion was carried. The GLOW WDB Budget is approved.

Updates

GLOW Performance Report – Jay presented an updated GLOW performance report as of today. There have been 77 trainings approved, 39 new youth enrollments and carryover = 104 youth being served.

Available GLOW Training Funds:

Adult = \$759

DLW = 15,310 minus \$3,000 approved today

ERDLW = \$106

Ticket-To-Work = \$15,000 minus \$4,000 approved today

OS Youth = \$24,958

IS Youth = \$1,883

Jay noted the Contractors' Operational and Staff Budgets are whole through 6/30/22. He is working on a regional Good Jobs Challenge Grant, which he hopes can be used for training, and GLOW Works Incorporation has filed for 501c3 status, which should be received soon. He noted that 10% of funds is held for next program year as we only receive 12% of allocation in July for new program year (7/1).

Disability Resource Coordinator

NYSDOL is providing up to \$100,000 for a Disability Resource Coordinator for all WDBs for the next 3 years. There is no updates on exactly how much they will provide. GLOW will be doing a RFP once we receive the amount and timeline.

Adding Solar Photovoltaic Installers to GLOW Occupational Demand Priority List

It is being recommended to add Solar Photovoltaic Energy Workers to the GLOW Occupational Demand Priority List. Teresa explained that GCC is preparing to begin its new Solar Electric Technician program in January, 2022. These jobs are projected to increase by 50% or 6,000 workers over the next 10 years. The Occupational Information Network (ONET) projects a 68% growth through 2028 with an increase of 199 annual job openings in NYS. It was recommended to add as a low priority. **VOTE>** Dave Rumsey made the motion to add Solar Photovoltaic Installers as low priority to the GLOW Occupational Demand Priority List; Rae Frank seconded the motion; all members present were in favor, and the motion was carried. Solar Photovoltaic Installers will be submitted to add to the GLOW Occupational Demand Priority List as low priority. It was noted that the current FingerLakes list on the NYSDOL website is not current with GLOW's updates and Michele has sent the changes to them.

Go Around

John McGowan, GCC Best Center – John noted they are excited that GCC is adding the Solar Electric Technician program. The BEST center is working on their next CNA training for March or April.

Ken DeRoller, Orleans County Legislature – Ken noted that there is a monthly United Way Hub meeting that offers many foundations for grants and he would connect Jay with the monthly meetings.

Heidi Mix, GV BOCES - Heidi reported that GV BOCES will have their next LPN program in February and spring. She noted that they have had over 700 applicants for LPN training.

Darren Burdick, NYSDOL – Darren reported that DOL offices will be reopening in the next 6 weeks.

Dave Rumsey made the motion to adjourn the meeting at 5:11 pm; Rae Frank seconded the motion; all members present at the meeting were in favor and the meeting adjourned at 5:11 pm.

NEXT MEETING: GLOW WDB Annual Breakfast Meeting on Thursday, 12/2/21, 7:30 am at Terry Hills Restaurant, Batavia.