

## **GLOW Workforce Development Board**

### **11/17/20 Approved Zoom Meeting Minutes**

**Members Present:** Darren Burdick, NYS DOL; Karl Drasgow, Drasgow, Inc.; Lori Bush, Finger Lakes Cookie; Norb Fuest, Appletree HR and Safety Consultant; Bethanne Guest-Bergum, ACCES; Molly Haungs, LandoPro Equipment; Steve Hull, Morton Salt; John McGowan, GCC BEST Center; Kathryn Ribbeck, OATKA Milk; Dave Rumsey, GC DSS; Tom Thomas, Union Representative; Jim Pierce, Wyoming Economic Development; Mary Ellyn Merle, Genesee Construction; Janet Olivieri, Lapp Insulator; Tom Thomas, Lapp Insulator; Mary Williams, Medina Healthcare; Tim Winters, WNY Energy

**Excused:** Tim Anderson; John Cima; Jason ReQua; Bob Milosani;

**Non-Members:** Ryan Snyder, LC OWD; Kelly Kiebala, Orleans County Job Development; Beth Caton and Rose Shader; Wyoming County Community Action; Teresa Van Son, GC Job Development

**CEOs/Representative Present:** Ken DeRoller, Orleans County Legislature

**CEOs Excused:**

**Staff Present:** Jay Lazarony, Michele Nichols; Kristine Langless

#### **Welcome and Introductions**

Norb called the meeting to order at 4:32 p.m. There was a quorum at the meeting.

#### **Draft GLOW WDB Meeting Minutes of 9/15/20**

Dave Rumsey made the motion to approve the 9/15/20 Draft GLOW WDB Meeting minutes; Jim Pierce seconded the motion; all members present were in favor, and the motion is carried. The 9/15/20 GLOW WDB Meeting minutes are approved.

#### **GLOW Performance**

The GLOW Performance through 10/31/20 was sent out to members prior to the meeting. Jay reported that as of today, \$260,706 of GLOW WIOA funds has been approved for training, work experiences, supportive services, and incentive payments for adults, DLW, and youth.

Youth Contracts are at 39% for youth enrollments and they need to be at 50% by 12/31/20 or a corrective action plan will need to go into place. Orleans County is a little low and they are aware as youth counselor

was out on surgery and there are limited opportunities due to COVID. The Adult/DLW Contracts have 53 of 89 approved trainings and \$144,000 funds have been approved for training, customized training, and supportive services. Jay noted that he meets with the providers on a monthly basis to communicate and keep on track. Kelly noted that ON BOCES hasn't been able to offer CNA class which has been a struggle to provide those training opportunities.

Jay reported that GLOW did received balance of WIOA NOA. NYSDOL announced that there will be National Emergency Grant Funds (NEG for DLW) coming and those will have to be spent quickly when received.

### **GLOW WDB Finance Committee Recommendations**

All recommendations were sent to GLOW WDB members prior to the meeting.

#### **Amended PY2019 GLOW Budget**

Jay noted that the PY2019 GLOW Budget had to have some modifications to clean up and make correct.

**VOTE> All members present at the meeting were in favor of approving the PY2019 GLOW Budget as presented and it is approved.**

#### **GLOW One Stop Operator RFP**

Jay reported that currently Genesee Finger Lakes Regional Planning Council (GFLRP) is GLOW's One Stop Operator and their contract will end on 6/30/21. This is a recommendation to release a One Stop Operator RFP on 11/18/20 to be in place by 7/1/21 for Program Year 7/1/21 – 6/30/22. The budget was increased from \$6,000 to \$8,000, which is in line with what Monroe WDB offers and Finger Lakes offers \$10,000. Jay noted that GFLRP has been positive for GLOW gathering partners to present and share services and resources in GLOW as well as holding a regional partner meeting. Jim noted that there has been staff turnover. Jay Gsell is currently the Director. **VOTE> All members present at the meeting were in favor of approving the GLOW One Stop Operator RFP; all members present were in favor; Jim Pierce abstained; and the GLOW One Stop Operator RFP is approved to be released on 11/18/20.**

#### **Regional H1B Grant**

GLOW, Monroe, and Finger Lakes WDB and community colleges collaborated and submitted a Regional H1B grant for \$6 million over 4 years. The grant will be for classroom training and on-the-job training in Advanced Manufacturing and IT Cyber Security. Jay noted it would include training for incumbent workers for upgrade of skills. GCC is a partner that will offer Mechatronics and other advanced manufacturing credit and non-credit courses as part of the grant. . He will keep everyone posted.

### **Updates**

#### **GLOW WDB Staff Lease Renewal**

Jay reported that the GLOW WDB Staff Lease Renewal has not been signed yet, which GLOW WDB approved for 5 years at GC Career Center at \$9.70 sq./ft. The current lease ends 1/31/21 and the new contract may not be in place by 2/1/20 so we may need to do month-to-month lease. There has been delay as there may be a possibility of another location for the GC Career Center. He will keep you posted.

#### **2021 Schedule of GLOW WDB Meetings**

Jay noted that the 2021 GLOW WDB meetings will be done by Zoom until further notice, which is in compliance to be held in this format. The December Annual Breakfast meeting is cancelled and there will not be a December meeting.

#### **GLOW with Your Hands**

Jay reported that GLOW with Your Hands is a virtual event this year. He is very proud of the work that went into the virtual website that schools, parents, youth will be able to utilize. It features local employers in GLOW in Skilled Trades, Agriculture, Food Processing, and Advanced Manufacturing. Please check it out at [www.glowwithyourhandsvirtual.com](http://www.glowwithyourhandsvirtual.com). Kudos to Karyn Winters at GC BEA and Angela Grouse of LC Chamber of Commerce who did a great job on the leadership, along with all of the volunteers, for this initiative. Jay is optimistic about an in-person event next September!

*GLOW Summer Youth Employment Program*

Jay reported that GLOW providers received notice of funds on 7/3/20 to provide summer youth employment program and they did a fantastic job. There is a GLOW SYEP Powerpoint presentation on [www.glowworks.org/youth/summeremploymentopportunities](http://www.glowworks.org/youth/summeremploymentopportunities)

Jim Pierce made the motion to adjourn the meeting at 4:58 pm; Steve Hull seconded the motion; all members present at the meeting were in favor and the meeting adjourned at 4:58 pm.

**NEXT MEETING: JANUARY 19, 2021, 4:30 PM**