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North Tonawanda, NY 14120
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Dated 1/26/2024

EMPLOYMENT OPPORTUNITIES

Founded in 1977, BHR is a leading advocate for quality affordable housing. We administer rental assistance programs and offer a variety of housing-related programs and services promoting home ownership, educating renters and landlords, improving existing housing stock, and developing and managing affordable housing.

DEVELOPMENT PROJECT MANAGER* - This individual will plan, direct, and coordinate activities of designated affordable housing programs and projects to ensure that objectives of projects are accomplished within prescribed time frame and funding parameters. Bachelor's degree with 5 years of relevant experience or Master's degree with 2 years relevant experience required. \$52,143-\$69,524 Annually/Full Time/35 hrs per week. **Application deadline for this position is 2/15/2024.**

SITE MANAGER* (2-3 positions in Buffalo and Northtowns) Looking to fill multiple Site Manager roles for current and up-coming properties. Qualified candidates will be self-starters with excellent customer service skills. While experience is a plus, we will train the right candidates for new careers! Bachelor's degree and 1-year related experience or equivalent combination required. \$43,407-\$57,876 Annually/Full Time/35 hrs per week.

HOUSING SPECIALIST (North Tonawanda Office location) – Candidate will be responsible for administration of rental assistance program servicing low-income families. Seeking a customer service oriented individual who has the ability to multi-task, work independently and organize workflow for high volume caseload. Strong problem solving, math, verbal, and writing skills required. Qualified candidate will have a Bachelor's degree in a related field OR 4-years combination of education and/or relevant experience. \$34,445-\$46,428 Annually/Full Time/35 hrs per week.

*Valid Driver's License & reliable transportation required.

Excellent benefit package and work/life balance!

For details & to apply, go to:

<http://www.belmonthousingwny.org/careers-employment>



Belmont Housing Resources for WNY is an Equal Opportunity/Affirmative Action/Disability/Veteran Employer and strong advocate of workforce diversity