

The Workforce Development Institute is Hiring a Cannabis Workforce Initiative Fellow in Western, NY!

The Position:

The CWI Fellowship will take place from July 1, 2023 - April 30, 2024. This fellowship will work up to 35 hours a week and will be based remotely. The CWI Fellow will report to the CWI Project Manager to help advance worker opportunities and social equity in the cannabis industry and will be located in either Buffalo or Rochester, NY. The ideal candidate will have direct knowledge and experience in the cannabis industry. The Fellow will lift-up community organizations, open workforce opportunities for social equity participants, strengthen CWI's network, and help communicate our role and value to communities. The fellowship will also help to organize the knowledge, skills, and abilities associated with the cannabis industry supply chain creating and piloting effective methods to share with an inclusive audience of adult learners.

Duties & Responsibilities:

- Research specific labor requirements and workplace hazards in the cannabis industry.
- Document workforce skills needed to perform tasks for jobs in the cannabis supply chain.
- Plan & develop classroom exhibits that include the use of multimedia and "classroom" posters.
- Present exhibits at various times throughout the fellowship at trade shows, conferences, classrooms, and general community events such as agricultural fairs.
- Research and develop a salary guide for various jobs in the supply chain.
- Develop job descriptions and skills requirements for each position.
- Engage with industry partners, the CWI Advisory Committee and other partners to inform training content and alignment with career pathways.
- Assisting the CWI Project Manager with setting up and attending general CWI events ● Other duties as required.

Required Qualifications:

- A certification, degree, or equivalent experience in cultivation, botany, or related agricultural fields
- Experience in gardening and farming
- Comfortable working in and around farm animals and their manure as well as various types of insects
- Comfortable working with funguses and microorganisms
- Experience with handheld tools and building small projects
- Proficiency with Google Slides, Sheets, Gmail, and Calendar as well as project management software such as Monday.com
- Demonstrated success using social media to connect to various audiences
- Must have access to a reliable vehicle and a current NYS Driver's License
- Ability to travel in-state periodically, including overnight stays on occasion
- Ability to work non-traditional hours (i.e., evenings and weekends) when called for

Salary: \$25.00/Hour

For more information about WDI, visit www.wdiny.org

For more information about CWI, visit www.CannabisWorkforce.org

To Apply:

- Email your cover letter and resume to hr@wdiny.org