

Microsoft®
IT Academy
Program Member

**Classes are
Free of
Charge**



Become a Certified Microsoft Office Specialist



SUNY ATTAIN LAB at Perry

**To learn more
contact the
SUNY ATTAIN
Lab at Perry**

SUNY ATTAIN Lab at
Perry
204 North Main Street
Cornerstone Outreach Center
Perry, NY 14530

Phone: 585-237-3244
E-mail: www.pa1.sunyeoc.org

- Receive an **industry-recognized certification** to help advance your career prospects.
- Engage participants in the use of technology and receive **free training** on a Microsoft Office 2013 Productivity Program.
- Participants will receive free online instructional materials and a **free voucher** valued at \$150 to take the Microsoft Office Specialist Certification exam.
- Participants must have prior experience with Microsoft Office Programs.
- Computer basic programs are available to assist participants who do not meet the required technical skills.





State University of New York

University Center for Academic and Workforce Development

SUNY ATTAIN LAB @ PERRY

Contact us @ (585) 237-3244

www.pal.sunyeoc.org

The State University of New York ATTAIN (*Advanced Technology Training and Information Networking*) is a statewide project offering an assortment of academic, occupational, and employability courses through state of the art technology labs. These courses are geared to introduce as well as supplement student participants with educational and vocational skills through advanced technology training for a high-demanding technological world.

All Courses are Cost Free!

Academic

HSE Curriculum

- Developmental Math
- College Remedial Mathematics
- College Remedial Reading
- College Remedial Writing
- Steck-Vaughn HSE Pre/Post Testing

Advanced Academic Courses

- Foundations of College Mathematics
- Advanced Reading Comprehension

College Prep

- College Remedial Mathematics
- College Remedial Reading
- College Remedial Writing

Occupational

- ESOL Training
- Nursing
- Child Care Series
- Home Care Aide
- Health Care Worker
- Customer Service
- Office Skills
- Building Maintenance
- Security Officer Training
- Resume Builder

Technology/Employability

Microsoft Digital Literacy

- Computer Basics
- Internet/World Wide Web
- Productivity Programs
- Computer Security & Privacy
- Digital Lifestyle

(MOS) Office Certification

- Microsoft Word Specialist
- Microsoft Excel Specialist
- Microsoft PowerPoint Specialist
- Microsoft Access Specialist
- Microsoft Outlook Specialist

Microsoft Technology Associate (MTA)

IT Pro

- Windows Server Fundamentals
- Security Fundamentals
- Networking Fundamentals

Developer

- Windows Development Fundamentals
- Web Development Fundamentals
- Software Development Fundamentals

Database

- Database Administrator Fundamentals

ATTAIN

Advanced Technology Training And Information Networking



Lab Technology Coordinator:

Mary Ann Moore

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**204 North Main Street
Perry, New York 14530**

www.ucawd.suny.edu

www.attain.suny.edu



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 ADVANCED TECHNOLOGY TRAINING
 AND INFORMATION NETWORKING

UNIVERSITY CENTER
 FOR ACADEMIC
 AND WORKFORCE
 DEVELOPMENT



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MaryAnn Moore, Lab Technology Coordinator

◀ April 2016 ▶						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					<u>1</u>	<u>2</u>
<u>3</u>	<u>4</u>	<u>5</u> 10AM - New student orientation	<u>6</u>	<u>7</u> 1PM - New student orientation	<u>8</u>	<u>9</u>
<u>10</u>	<u>11</u>	<u>12</u> 10AM - New student orientation	<u>13</u> Lab will close at 3PM today	<u>14</u> Lab will open at 10:30 AM today 1PM - New student orientation	<u>15</u> Lab will be open only between 11AM and 1 PM today	<u>16</u>
<u>17</u>	<u>18</u>	<u>19</u> 10AM - New student orientation	<u>20</u>	<u>21</u> 1PM - New student orientation	<u>22</u>	<u>23</u>
<u>24</u>	<u>25</u>	<u>26</u> 10AM - New student orientation	<u>27</u>	<u>28</u> 1PM - New student orientation	<u>29</u>	<u>30</u>

Normal operating hours for the ATTAIN Lab are Monday – Friday from 9AM-5PM.

Check our website for up to date changes, including emergency or weather related closings. New students are encouraged to attend an orientation session on Tuesday mornings or Thursday afternoons. The lab is open and available for established students during these times.